



Literature Ministry Innovation Funding Application and Implementation Plan

Mission

The mission of the Seventh-day Adventist Church is to call all people to become disciples of Jesus Christ, to proclaim the everlasting gospel embraced by the three angels' messages of Revelation 14:6-12, and to prepare the world for His soon return.

Vision

A thriving Adventist movement, living our hope in Jesus and transforming the Pacific

Values

Enduring truth, Dignity and Respect, Unity in Diversity, Unconditional Love, Courageous Hope

Objectives

Grow distribution of approved literature
Grow engagement of members and LEs (Total Member Involvement) in literature ministry
Grow the Mission of the Adventist Church

The applicant must be a Seventh-day Adventist member in regular standing or church organisation in Australia/NZ

Project Name

If a church **member** please complete

Name of Applying Member	
Contact Details	<i>Enter contact details and email</i>
Church Membership	<i>Enter name of church where membership is held and conference</i>
Church Pastor	<i>Enter name and email of your church Pastor</i>

If a church **organisation** please complete

Name of Applying Organisation	
Contact Person/Leader: <i>(name and email address)</i>	<i>Leader is the person with the overall operational responsibility for the coordination and execution of the project</i>
Team: <i>(list others working on the project)</i>	<i>Team of people assisting the leader</i>

Executive Summary

In no more than 3 sentences please describe your project.

The Opportunity

Please identify the opportunity for this project. How can it grow distribution of literature and the mission of the church? Or how does it contribute to the support of literature ministry?

Strategy

Strategic Plans/Business Case

Project Details

Resources for the project <i>List resources to be used in the project such as funds, workers, volunteers, equipment, literature, digital tools, resources etc.</i>	What will the project do for others <i>List what the project does for others; deliverables, state who receives these services & how many you expect to serve.</i>	What is the expected Outcome <i>List what you expect to achieve and the impact you expect to have. Ie: how much literature, those involved & missional impact</i>

NB: All literature used in projects need to be approved by the Literature Ministry Committee.

Project Schedule

In this section please outline the broad steps you will take to help your project to be successful. To achieve a stage usually takes a number of tasks. Include these where appropriate to provide extra context and detail for each stage. Please include a Due Date for each stage.

Stages <i>Use a single word to describe each stage</i>	Description/Notes <i>Enter any descriptive notes for each stage.</i>	Date Started	Date Completed

Project Evaluation.

Throughout the project, please think through these evaluation questions and compile in your report.

1. What worked well?
2. What could we improve?
3. What new thing could we try?

Project Time Frame

Expected Start Date:	
Expected Finish Date <i>(If a short term project)</i>	

Plans beyond the project funding horizon.

Please outline your plans for the sustainability of the project if it is an ongoing project. (Once the project funding runs out what happens?)

Project Costing

Summary of Funding Sources *(List the requested innovation funding amount and any additional contributions)*

	Innovation Fund application amount	Organisation Contribution	Local Church Contribution	Personal Contribution	Total Funds
Estimated Total Project Costing in Local Currency:					

Detailed Budget

Please complete the attached spreadsheet with budgets for each year of the project.



Project Budget
Template.xls

DECLARATION

The following undertaking is made by *(Name of Member or Organisation)*.

I, _____,

(Address) _____,

submit this proposal and covenant to use all funds for the purposes for which they are provided, and to submit a report (provided above) that addresses the outcomes, and objectives listed above.

Signature: _____

Date: _____